

**THE BOARD OF DIRECTORS OF THE PECAN GROVE VOLUNTEER FIRE
DEPARTMENT HELD A REGULAR BOARD OF DIRECTORS MEETING ON
Thursday June 10, 2021 at 11:00 A.M.
PGVFD, 727 Pitts Rd., Richmond, Texas 77406**

DIRECTORS PRESENT: Hughes, Katz, Golden, Hines, Levan

DIRECTORS ABSENT: Barski, Grillo

ALSO PRESENT: Asst. Chief Vontz, J. Easley

CALL TO ORDER/QUORUM:

The meeting was called to order at 11:08 a.m., The Agenda was adopted as presented.

MINUTES:

The minutes of the Board of Directors meeting held on May 5, 2021 were presented for approval. A motion was made by Katz to approve the minutes and seconded by Golden. The motion carried and the minutes were approved unanimously.

FINANCIAL REPORT

Jennifer Easley presented the financial report. The Board reviewed the Financial Report and a motion was made by Levan and seconded by Katz to approve the report. The motion passed unanimously as presented.

As of June 10, 2021 Bank balances as listed:

New First ICS	\$292,198.72
New First Checking	\$7,550.46
New First Money Market	\$230,179.41
New First CDARS	\$ 0

TOTAL OF ACCOUNTS **\$529,928.59**

Reserve Acct (CDARS)	\$80,000.00
	(\$80k required by board)

CASH AVAILABLE **\$449,928.59**

FINANCIAL CONTINUED:

Chief Vontz Comments: Repairs to Command 60 & 61 cost \$3,500.00 and \$1,500.00 respectively.

UNFINISHED BUSINESS:

Committee Report(s) – Note: there have been no meetings since the lockdowns associated with COVID.

- Station committee – no report
- Station remodel committee – no report
- Volunteer Manpower Committee – no report

Chief Vontz stated that he would like to see the committees start back up in either late May or early June. Projected station 1 remodel date is early 2022. At this time there is nothing further to report.

Report on Fire Apparatus & Capital Replacement Program –

Still obtaining bids for a station generator, bid so far have been in the \$35K-\$40K range. Update: a bid was obtained from Generators of Houston for approximately \$32K. The generators are currently on back-order.

Cascade system was received from Sugar Land, in the process of getting bids to get it operational. Update: repairs for the system will cost approximately \$11k (note – a new system cost \$40k).

MUD directors meeting on June 4th went well. The presentation with the three different rate options was given, ranging from \$14 per tap to \$24 per tap. Questions from the MUD directors were answered. The directors asked for a 5 to 10-year plan proposal be created. PGMUD has requested the FD send the 2022 Budget to them at the end of June.

A grant was being sought to send 8-10 firefighters to the annual fire school this summer at Texas A&M. Update: The FD will be sending 10 firefighters to TEEEX at the end of July.

Squad 61, which is a 2008 Ford F150, needs to be replaced. Looking for potential replacement.

NEW BUSINESS:

There was discussion regarding the meeting with the MUD's, referencing the rate presentation and fulfilling the request of PGMUD to have the FD provide them with the 2022 Budget. After discussion, Katz made a motion to send the approved FY 2022 Budget; with the proper service rate of \$13.74 per tap. The motion was seconded by Golden and then unanimously approved by the Board.

The Board briefly discussed the completed audit, which was in need of some minor revisions and would require the audit being returned to the auditor. After some discussion, Levan made a motion to accept the Audit as presented, with the suggested revisions. Katz seconded the motion and the Board approved unanimously.

The FD has discontinued the use of Firehouse Software and switched to ER Reporting.

The new HazMat trailer from Fort Bend County should be arriving between September and October (2021).

The FD has priced electronic message boards (with Wi-Fi) for both stations. The message boards will cost approximately \$5K. This equipment would potentially allow visual connection to Ft. Bend County Computer Aided Dispatch (CAD).

As a result of the February Ice Storm of 2021, The FD is assessing the purchase of bay-heaters for Station 1. A preliminary assessment indicates it could cost somewhere in the range of \$10K.

J. Easley reminded the Board about upcoming Board member elections to take place in October, 2021. The terms for the Board positions held by Hughes, Golden, Hines and Grillo will expire.

ADJOURNMENT TO EXECUTIVE SESSION: at 12:03 p.m. Executive session was called to order.

The board reconvened in open session at 12:20 p.m.

▪ **ACTION ITEMS from Executive Session:**

- Levan made a motion to approve a 10-day paid vacation for Asst. Chief Vontz. Golden seconded the motion and the Board passed the motion unanimously.

ADJOURNMENT

The next regular meeting has been scheduled for July 8, 2021 at 11:00 a.m. The meeting was adjourned at 12:22 p.m.