

**THE BOARD OF DIRECTORS OF THE PECAN GROVE VOLUNTEER FIRE
DEPARTMENT HELD A REGULAR BOARD OF DIRECTORS MEETING ON
Thursday, March 11, 2021 at 11:00 A.M.
PGVFD, 727 Pitts Rd., Richmond, Texas 77406**

DIRECTORS PRESENT: Hughes, Katz, Golden, Barski, Levan,

DIRECTORS ABSENT: Hines, Grillo

ALSO PRESENT: Chief Vontz, J Easley

CALL TO ORDER/QUORUM:

The meeting was called to order at 11:01 a.m. The Agenda was adopted as presented.

MINUTES:

The minutes of the Board of Directors meeting held on February 11, 2021 were presented for approval. A motion was made by Levan to approve the minutes and seconded by Katz. The motion carried and the minutes were approved unanimously.

FINANCIAL REPORT

Jennifer presented the financial report. The Board reviewed the Financial Report and a motion was made by Barski and seconded by Levan to approve the report. The motion passed unanimously as presented.

As of March 11, 2021 Bank balances as listed:

New First ICS	\$273,025.70
New First Checking	\$ 16,573.13
New First Money Market	\$230,043.56
New First CDARS	\$ 0

TOTAL OF ACCOUNTS **\$519,642.39**

Reserve Acct (CDARS)	\$80,000.00
	(\$80k required by board)

CASH AVAILABLE **\$439,642.39**

FINANCIAL CONTINUED:

Chief Vontz Comments: We received \$75,000 from the county and \$11,900 for Work Comp grant.

UNFINISHED BUSINESS:

Committee Report(s) – Note: there have been no meetings since the lockdowns associated with COVID.

- Station committee – no report
- Station remodel committee – no report
- Volunteer Manpower Committee – no report

Report on Fire Apparatus & Capital Replacement Program –

E-61 had the steering repaired, E-62 had freeze damage, pump panel guages on back order. E-66 needs work. Average repairs are running around \$2-3,000 per month.

Lost power at station 1 and 2 during the freeze. No heat in the bays caused damage to the trucks.

Chief Vontz responded to Katz's question about auto alarms - false alarms are not a problem in this area.

Staffing issues - short during freeze, had great help from the volunteers.

Chief Vontz reports that training is increasing with relief from covid. Several newer volunteers have become available and trained.

We received a cascade system from Sugar Land F.D.

NEW BUSINESS:

Chief Vontz reports a quote for \$33,000 for a generator and 2 more bids are out. A motion was made by Levan, seconded by Katz to approve up to \$35,000 for station generators. Motion passed unanimously.

Station rehab was discussed. It is possible to get a loan against the building possibly up to the appraised value of \$660,000. It would be a good time to borrow with interest rates low. Need estimated cost of remodel, including ADA requirements. Would a new station location make more sense? Harvest Green talked about building a station on Harlem north of Plantation. Check with them and see if they would build and own the building.

The existing committees will reconvene to discuss possibilities.

Station remodel : Levan, Golden, Woolley, Hoft

Station relocation: Katz, Grillo, Hoft, Vontz.

Fuel costs are up \$600 to \$700/month to \$1000/month.

134 E is consistently late with the fire fee. Jennifer reports she just received January's payment. We can charge a late fee of 5% but have not as yet. Katz will draft a notice letter to the lawyer.

Work Comp has been \$10/hr equivalent for volunteers. Texas Mutual notified Jennifer that amount will increase to \$15/hr and \$25/hr next year. Katz requested that Jennifer ask for an analysis letter to show cause. Our loss history is minimal, how are they computing this?

Chief Vontz is setting up an account with Century Auto to handle small repairs on apparatus.

The budget meeting was cancelled, need to have a run through and schedule for March or April. Chief Vontz will send an e-mail to schedule.

Medical exam gloves are in short supply.

Planning to order bunker gear earlier than the September scheduled date while prices are lower.

ADJOURNMENT TO EXECUTIVE SESSION: at **11:44**a.m. Executive session was called to order.

The board reconvened in open session at 12:15 p.m.

- **ACTION ITEMS from Executive Session:**
- Motion was made by Levan and seconded by Katz to offer up to 60 days paid medical leave for Chief Woolley, effective March 11, 2021. Motioned passed unanimously.
- Motion was made by Barski and seconded by Katz to offer up to 60 days step up position to Chief Vontz with pay augmentation equal to the current chief's compensation, effective March 11, 2021. Motion passed unanimously.

ADJOURNMENT

The next regular meeting has been scheduled for April 8, 2021 at 11:00 a.m. The meeting was adjourned at 12:18 p.m.