

THE BOARD OF DIRECTORS OF THE PECAN GROVE VOLUNTEER FIRE DEPARTMENT HELD A REGULAR BOARD OF DIRECTORS MEETING ON

**Thursday November 18, 2021 at 7:00 P.M.
PGVFD, 727 Pitts Rd., Richmond, Texas 77406**

DIRECTORS PRESENT: Grillo, Barski, Levan, Baker, Katz, Hamrick

DIRECTORS ABSENT: Golden

ALSO PRESENT: Chief Woolley, Asst. Chief Vontz, J. Easley, PGVFD member B. Thompson

CALL TO ORDER/QUORUM:

The meeting was called to order at 7:01 p.m., by Grillo. The agenda was adopted as presented.

ELECTION OF BOARD OFFICERS:

Katz nominated Grillo for President and Golden for Vice-President. Grillo nominated Katz for Treasurer and Levan for Secretary. Nominations passed unanimously.

MINUTES:

The minutes of the Board of Directors meeting held on October 14, 2021 were presented for approval. A motion made for approval was tabled by Katz for further review.

The minutes of the Special Board of Directors meeting held on November 4, 2021 were presented for approval. A motion made for approval by Katz and seconded by Grillo. The motion carried and the minutes were approved unanimously.

FINANCIAL REPORT:

Chief Woolley presented the financial report. The Board reviewed the Financial Report and a motion was made by Levan and seconded by Barski to approve the report. The motion passed unanimously as presented.

As of November 18, 2021 Bank balances as listed:

New First ICS	\$227,457.31
New First Checking	\$7,626.62
New First Money Market	\$230,325.13

TOTAL OF ACCOUNTS **\$465,409.06**

Reserve Acct (CDARS)	\$80,000.00
	(\$80k required by board)

CASH AVAILABLE**\$385,409.06**

Katz inquired about whether an audit was needed to compare the number of taps on file with the MUD operators versus the number of paid taps. Discussion occurred on the topic.

REMODEL OF STATION 1, INCLUDING PLANS AND FINANCING OPTIONS:

New board members Baker and Hambrick had a previous discussion with Asst. Chief Vontz about current plans. Asbestos report was received for the station and the station was found to be free of asbestos.

ENGAGEMENT OF MICHAEL S. MONTGOMERY, LLC FOR FIRE CHIEF SEARCH IN CONJUNCTION WITH FIRE CHIEF COMMITTEE:

Katz reached out to Montgomery for a purchase order and proposal for services.

EXTENSION OF CURRENT FIRE CHIEF CONTRACT:

Katz made a motion to extend Chief Woolley's contract through March 31, 2022. Motion was seconded by Levan. The motion passed unanimously as presented.

UNFINISHED BUSINESS:

- Report on Fire Apparatus and Capital Replacement Program- E62 received new tires
- Future Station Needs and Evaluation- no new updates.

NEW BUSINESS:

- Asst. Chief Vontz presented an update to the 2022 budget based on confirmed and projected income amounts. The update included:
 - 8771 taps for 2022
 - Projected \$1,550,465 income
 - Projected \$1,547,625 expenses
 - On average an increase of \$1.25 per hour for paid fire personnel

ADJOURNMENT TO EXECUTIVE SESSION: At 7:48 p.m. Executive session was called to order.

The board reconvened in open session at 7:52 p.m.

- **ACTION ITEMS from Executive Session:** there were no items requiring action.

ADJOURNMENT

The next regular meeting has been scheduled for December 9, 2021 at 7:00 p.m. The meeting was adjourned at 8:16 p.m.