

THE BOARD OF DIRECTORS OF THE PECAN GROVE VOLUNTEER FIRE DEPARTMENT HELD A REGULAR BOARD OF DIRECTORS MEETING ON

**Thursday, January 11, 2024 at 6:30 P.M.
PGVFD, 727 Pitts Rd., Richmond, Texas 77406**

DIRECTORS PRESENT: Grillo, Hamrick, Golden, Barski, Baker, Danna

DIRECTORS ABSENT: Levan

ALSO PRESENT: Jennifer Easley, Billy Hoft, and Brad Easley

CALL TO ORDER/QUORUM:

The meeting was called to order at 06:34 p.m.. The Agenda was adopted as presented.

MINUTES:

The minutes of the Board of Directors meeting held on November 9, 2023 were presented for approval. A motion was made by Baker to approve the minutes and seconded by Danna. The motion carried and the minutes were approved unanimously.

RATIFICATIONS: Decisions made between board meetings

E-mail vote approved the implementation of PayCom Payroll System for the quoted monthly, yearly and one time conversion costs. This expense was in the 2024 approved budget. Motion by Barski, 2nd by Danna, approved unanimously.

E-mail vote approved sponsorship of Boy Scouts of America troop 1656. Motion by Danna, 2nd by Hamrick, approved unanimously.

Purchase of 2021 Chevy Tahoe, this was authorized by the board previously. Motion by Baker, 2nd by Hamrick to approve the amount of \$55,000 to include up-fitting as well. Approved unanimously.

FINANCIAL REPORT

Jennifer Easley presented the financial report. The Board reviewed the Financial Report and a motion was made by Baker and seconded by Barski to approve the report. The motion passed unanimously as presented.

As of January 11, 2024 Bank balances as listed:

New First Checking	\$ 9,214.87
New First CR Comm Checking	\$ 37,689.34
NewFirst Money Market	\$227,852.40
New First ICS	\$317,886.39
New First CDRS	\$257,981.91

TOTAL OF ACCOUNTS \$850,624.91

Reserve Required by Board \$100,000.00

CASH AVAILABLE \$750,624.91

FINANCIAL CONTINUED:

Waiting on check from 134 D and E, Chief Vontz dealing with delay in receiving payments. The department made \$23,500 in interest in 2023. Lockers were added for \$17,199. Hose was purchased for \$12,100. The remaining balance of \$133,492.50 for Station 1 remodel was paid in June 2023. By the end of 2023, we spent \$75,800 of the board approved \$150,000 on the Spartan E-61 equipment. Tires for E-62 were purchased for \$3,147.

UNFINISHED BUSINESS:

No unfinished business

Committee Report(s)

- Apparatus - Spartan in production
- Station – Small repairs being addressed before one year warranty expires. Poll of board members reviewed for prioritizing next expenditures. See attached.
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NEW BUSINESS:

Chief Hoft asked for approval to use Web Uniforms for a quarterly order with an annual allowance of \$300 per individual for up to 70 people. \$21,000 is the approved budget amount for uniforms. Motion to approve Web Uniforms for up to \$21,000 annually by Baker, 2nd by Golden, approved unanimously.

The Cub Scout Den has asked for a storage unit at the station. The Derby track is currently stored above the meeting room. The scouts will design and build it. The board requested a rendering to be submitted first and then this can be approved by e-mail.

Retirement benefits have been researched and the request was made to engage Human Interest as they partner with PayCom our new payroll system. This 401K includes part time paid and volunteers working on a stipend. The company requires a W-2 for participation. The plan would include 1:1 up to 5% the first year, 1:1 up to 7% the second year, and 2:1 up to 7% the 3rd year. Discussion continues on required years for vesting, 3, 5, or 8 consecutive years. The rates are locked in and Jennifer needs permission to sign a contract, to start in April, to enable the program to move forward. A motion was made to sign the contract and continue to review the details of the program. Motion by Danna, 2nd by Golden, approved unanimously. As an added note, we are looking more attractive to potential applicants and we currently have 19 applicants, 14 currently eligible for hire.

ADJOURNMENT TO EXECUTIVE SESSION: at 7:14 p.m. and started general session again at 7:29 p.m. No action items.

ADJOURNMENT

The next regular meeting has been scheduled for Thursday, February 8, 2024 at 06:30 p.m. The meeting was adjourned at 7:29 p.m.