

**THE BOARD OF DIRECTORS OF THE PECAN GROVE VOLUNTEER FIRE
DEPARTMENT HELD A REGULAR BOARD OF DIRECTORS MEETING ON
Thursday, November 10th, 2016 AT 7:00 PM AT THE PECAN GROVE VOLUNTEER
FIRE DEPARTMENT, 727 PITTS ROAD, RICHMOND, TEXAS 77406**

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DIRECTORS PRESENT: Barski, Grillo, Katz, Hughes, Golden

DIRECTORS ABSENT: Hines, Boyd

ALSO PRESENT: Jennifer Easley and (3) other guests

CALL TO ORDER/QUORUM:

The meeting was called to order at 7: 00 p.m. The Agenda was adopted as presented.

MINUTES:

The Minutes of the Board of Directors meeting held on October 13th, 2016 were presented to the Board for approval. Amended to show Golden, Hughes, and Katz absent from the October board meeting. A motion was made by Grillo to approve the minutes as amended and seconded by Barski . The minutes were unanimously approved.

FINANCIAL REPORT

The financial report was presented by Jennifer. The Board reviewed the Financial Report and a motion was made by Katz and seconded by Barski and were accepted unanimously as presented.

As of November 10,2016 2016 Bank Balances as listed:

Chase Checking	\$ 143,634.73
Chase Savings	\$ 32,252.04
Chase Money Mrkt	\$ 15,378.06
Merrill Lynch	\$ 22,512.77

Reserve Required by Board \$10,000

TOTAL \$ 213,777.60

UNFINISHED BUSINESS

Grillo suggested the need to start working on the Savings Reserve and should be a topic of conversation at the November meeting; when more Board Members are present.

Jennifer reported: New First Bank in Rosenberg will be coming out to talk to her and Melody Hess is happy to attend the December board meeting. They service other fire departments and HOAs. They have a CD ladder system and Jennifer is suggesting we move the Savings, Reserve and Money Market accounts and possibly leave Checking and Payroll at Chase as a transition until the fraud investigation is done. Jennifer will report more information at the December meeting. She will check what we need to move the money from Merrill Lynch.

By laws have been adopted by the Fire Department. Board opted to wait for the December meeting when more board members are present.

Harvest Green – waiting for verification of 134 D next week. With 147 sold properties the MUD is leaning toward a May 2017 election for fire protection. This is still WIP and the MUD is reviewing fire plans from ESD 5 and Richmond F.D. Katz told the board that his prior law firm, Coveler and Katz represents FBESD5

The well water at Station 2 has a smell coming from the cold water. We are looking at a filtration system. And, considering; asking PGMUD if we could access water from their resources. Pat Neff is working on a quote for the water line. There will need to be discussions with the county regarding the easement and to Jones & Carter who has been authorized to design the line and hydrant project. Ryan Yokabitis has taken this on and Chief will check with him to make sure it is on the next MUD meeting agenda. Noted Update: PGMUD has authorized Jones & Carter to develop the plans. EDP is ready and waiting on easement/permits.

Open records reporting format – Jennifer is working with Howard Katz to provide a guideline of what can be released and to whom. This is still WIP

The department stays in compliance with the regulations of the Commission that oversees paid departments. This applies to the duty crews and as much as possible for the volunteers. It is an appropriate time to review the ISO rating and possibly drop from a 3 to a 2. Note: this is WIP. Chief will talk with Mike Pietsch with hopes that the FD will be review should happen in December. The first phase would cost \$12000 and the second phase would cost \$12,000. Grillo will work with Chief to assess.

We are eligible for the Work Comp and Insurance grant money this next year because we can have up to 40 part time employees. Jennifer suggests that we revise the 2018 budget to include increased numbers since we may not continue to receive the grant.

NEW BUSINESS:

Motion to engage Breedlove to perform the 2016 audit by Katz, seconded by Grillo. Motion carried.

Christmas Party will be December 6, 2016.

ADJOURNMENT TO EXECUTIVE SESSION at 7:40 p.m.

The board reconvened in open session at 7:48.

After reconvening there were no items upon which to take action.

ADJOURNMENT

The next meeting has been scheduled for Thursday, December 8, 2016. The meeting was adjourned at 7:49 p.m.

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