

**THE BOARD OF DIRECTORS OF THE PECAN GROVE VOLUNTEER FIRE
DEPARTMENT HELD A REGULAR BOARD OF DIRECTORS MEETING ON
Thursday, November 17, 2022, at 6:30 P.M.
PGVFD, 727 Pitts Rd., Richmond, Texas 77406**

DIRECTORS PRESENT: Grillo, Baker, Golden, Levan, Barski, Danna, Hamrick

DIRECTORS ABSENT: None

ALSO PRESENT: Chief Vontz, J. Easley, 1 PGVFD member

CALL TO ORDER/QUORUM:

The meeting was called to order at 6:31 p.m. The agenda was adopted as presented.

BOARD ELECTION/APPOINTMENT OF BOARD OFFICERS:

The membership held the yearly election of board members at their November business meeting. L. Danna, M. Levan and R. Barski were elected to a two-year term. A motion was made by Danna and seconded by Hamrick to install the following board member officers for the year:

President- J. Grillo
Vice-President: R. Baker
Treasurer: K. Golden
Secretary: M. Levan

MINUTES:

The minutes of the Board of Directors meeting held on October 27, 2022, were presented for approval. A motion was made by Hamrick to approve the minutes and seconded by Baker. The motion carried and the minutes were approved unanimously.

FINANCIAL REPORT:

Chief Vontz presented the financial report. The Board reviewed the Financial Report, and a motion was made by Levan and seconded by Barski to approve the report. The motion passed unanimously as presented.

As of November 17, 2022, Bank balances as listed:

New First ICS	\$623,275.06
New First Checking	\$ 14,042.97
New First Money Market	\$130,919.78
TOTAL OF ACCOUNTS	\$768,237.81
Reserve Required by Board	\$100,000.00

CASH AVAILABLE **\$668,237.81**

FINANCIAL CONTINUED:

Chief Comments: No out of normal expenses.

UNFINISHED BUSINESS:

Card key system for station 1- still work in progress

Suggested 2023 budget of \$1,916,005 (based on 9150 tap count) was discussed with no further modifications made by the Chief. A motion was made by Golden to approve the budget and seconded by Baker. The motion carried and the budget approved unanimously.

Committee Reports

- Apparatus – Committee members will travel to South Dakota in December to do a preconstruction meeting with the manufacturer for new E-61
- Station 1 remodel – Completion date of January 23, 2023, is still on track. .
- Station 2- Review of upgrades to be made at station 2 will be done after station 1 completion

Call volume report for October 2022 presented. 107 total calls for service. 1045 calls for service for 2022.

3 members were recently sent to training in Katy.

2 new volunteer members were added to the stipend program.

Christmas party scheduled for December 13th at Safari Ranch.

The Chief provided the board a 2022 review and plans for 2023.

NEW BUSINESS:

Chief stated that the department will be seeking an attorney to keep on a retainer for any legal issues that arise.

J. Easley stated that the CPA firm that is used for bookkeeping has indicated that there will be a rate increase for next year. Alternates will be sought.

Chief stated that the department will be looking to upgrade technology in the future including computer equipment.

ADJOURNMENT TO EXECUTIVE SESSION: at 7:04 p.m. Executive session was called to order.

The board reconvened in open session at 7:37 p.m.

- **ACTION ITEMS from Executive Session:** A motion was made by Golden to provide an increase in the rate of pay and a bonus to Fire Chief Vontz and Business Manager Easley. The motion was seconded by Baker. The motion carried and was approved unanimously.

ADJOURNMENT:

The next regular meeting has been scheduled for January 26, 2023, at 6:30 p.m. The meeting was adjourned at 7:38 p.m.